higher education & training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

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ESAYIDI
TVET COLLEGE
SOUTHERN KZN REGION

DEPARTMENT OF HIGHER EDUCATION AND TRAINING
(ESAYIDI TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING)

Esayidi Technical Vocation Education and Training is an Equal opportunity employer inviting applications from suitable experienced applicants for this ***(External Advertisement) One-Year Renewable Contract***

POST	**RE-ADVERTISEMENT** **EXTERNAL POST: SENIOR LABOUR RELATIONS OFFICER** **SLR02/10/2026**
SALARY	R413 001 – R486 501 per annum SL8 (The successful candidate will be Required to sign a performance agreement)
CENTRE	Esayidi TVET College, Central Office
CLOSING DATE	Friday, 13 November 2026
REQUIREMENTS	An appropriate National Diploma (NQF-L6) in Labour Relations, Employment Relations /Human Resource Management or equivalent qualification. Valid driver's license. Minimum of (3-5) years' experience in Labour Relations. PERSAL Certificate is an added advantage. Knowledge of Labour Relations Act, Public Services legislation and policies related to Human Resource Management (HRM). Knowledge of implementing PSCBC and GPSSBC resolutions. Knowledge and understanding of bargaining process, grievance and dispute resolutions process, Sound knowledge of Labour Relation statutes. Knowledge and understanding of the TVET/ CET Administration. Knowledge and understanding of the Higher Education sector (PSET and CET).
DUTIES	Ensure overall supervision and proper implementation of labour relations guidelines and processes. Ensure overall proper implementation on resolution of disciplinary cases, grievances and dispute processes. Ensure overall supervision and proper implementation of misconduct case processes. Ensure overall administration and proper implementation of collective bargaining and dispute resolutions. Ensure overall supervision and represent the employer and monitor the implementation of litigation outcomes. Ensure overall supervision and sound employment relationships. Ensure overall supervision and monitor PERSAL and database on grievance, disputes, misconduct and collective bargaining, Supervise human, physical, financial and other resources.
ENQUIRIES :	Ms NB Ndlovu Tel No: (039) 940 5283
APPLICATIONS :	Quoting the relevant reference number, direct your application to: Postal Address: The Human Resource Department: Esayidi TVET College, Private Bag x 713, Port Shepstone, 4240 or hand delivered to ESAYIDI TVET COLLEGE, 699 Coniston Rd, Windsor on Sea , Margate , 4265
NOTE :	Applications should be on a new Z83 form, signed and dated , and must be accompanied by a recently updated comprehensive Curriculum Vitae (inclusive of three contactable references and contact details), Short listed candidates will be required to submit certified copies of qualifications, ID copy on the date of the interview. Applications received after the closing date as well as faxed or emailed applications will not be accepted. Successful candidates will be subjected to a vetting process (criminal record, citizenship, credit checks [where applicable], qualification and employment verification). The College/ DHET reserves the right not to make an appointment where it deems fit to do so. No late applications will be considered. Correspondence will be limited to shortlisted candidates only. If you do not receive any response within three months after the closing date of this advertisement, kindly accept that your application was not successful. Candidates who applied previously must re-apply.

Approved
15/10/2026